



COMMONWEALTH OF VIRGINIA  
COUNTY OF HENRICO

DEPARTMENT OF FINANCE  
OSCAR KNOTT, CPP, CPPO, VCO.  
PURCHASING DIRECTOR

March 13, 2023

Ms. Karen Talbert  
MIND Research Institute  
5281 California Ave., Suite 300  
Irvine, CA 92617

RE: Contract #2142E- Digital Mathematics (PreK-12) Curriculum for Tier I, II & III

Dear Ms. Talbert:

The County of Henrico has agreed to renew the contract with your firm to provide Digital Mathematics (PreK-12) Curriculum for Tier I, II & III for Henrico County Public Schools when needed and requested. The contract period shall be from July 1, 2023 through June 30, 2024.

This contract renewal is pursuant to Request for Proposal #21-2137-3EMF and your response dated March 13, 2023. Renewal pricing will remain the same for the new contract period. All other terms and conditions of contract #2142E will remain in effect.

We look forward to working with you for another year. Should you have any questions, please feel free to contact me at (804) 501-5637.

Very truly yours,

*Eileen M. Falcone* /acw

Eileen M. Falcone, CPPB  
Assistant Division Director

EMF/acw