



**COUNTY OF HENRICO  
DEPARTMENT OF FINANCE  
PURCHASING DIVISION  
CONTRACT EXTRACT  
NOTICE OF AWARD/RENEWAL**

DATE:	June 22, 2023
CONTRACT COMMODITY/SERVICE: <i>(include contracting entity if cooperative)</i>	Wildland/EMS Boots
CONTRACT NUMBER:	2398A
COMMODITY CODE:	800.72
CONTRACT PERIOD:	September 1, 2023 through August 31, 2024
RENEWAL OPTIONS:	3 remaining one-year renewals through 2027
USER DEPARTMENT:	Fire
Contact Name:	Paula Henry
Phone Number:	804-501-1540
Email Address:	<a href="mailto:Hen16@henrico.us">Hen16@henrico.us</a>
HENRICO COOPERATIVE TERMS INCLUDED:	Yes
SUPPLIER: Name:	Witmer Public Safety Group, Inc.
Address:	1614 Ownby Lane
City, State:	Richmond, VA 23220
Contact Name:	Paul Hartsoe
Phone Number:	804-519-3310
Email address:	paul@wpsginc.com
ORACLE SUPPLIER NUMBER:	44796
BUSINESS CATEGORY:	Non-Swam
PAYMENT TERMS:	Net 30
DELIVERY:	As Needed
FOB:	County of Henrico
BUYER: Name:	Beverly J. Mitchell, VCA
Title:	Procurement Analyst II
Phone:	804-501-5690
Email:	mit098@henrico.us

This contract is the result of a competitive solicitation issued by the Department of Finance, Purchasing Division. A requisition must be generated for all purchases made against this contract and the requisition must reference the contract number.



COMMONWEALTH OF VIRGINIA  
**County of Henrico**

DEPARTMENT OF FINANCE  
Oscar Knott, CPP, CPPO, VCO  
Purchasing Director

June 22, 2023

Mr. Paul Hartsoe  
Whitmer Public Safety Group, Inc.  
1614 Ownby Lane  
Richmond, VA 23220

**RE: Contract # 2398A – Wildland/EMS Boots**

Dear Mr. Hartsoe:

The County of Henrico has agreed to renew the above referenced contract with your company to provide Wildland/EMS Boots as needed and requested for the County of Henrico, Department of Fire. The new contract period shall be from September 1, 2023 through August 31, 2024.

This contract renewal is pursuant to Invitation to Bid #22-2398-8JEC and your response dated June 20, 2023. Renewal pricing is attached and will reflect the requested price increase of 3% for the new contract period. All other terms and conditions of contract # 2398A will remain in effect.

We look forward to working with you for another year. Should you have any questions, please feel free to contact me at (804) 501-5690 or email me at mit098@henrico.us.

Sincerely,

Beverly J. Mitchell, VCA  
Procurement Analyst II

## Appendix A

### Price Schedule – Contract 2398A

Renewal: September 1, 2023 – August 31, 2024

Item	Description	Unit Price
1	Haix XR1 Pro men's boot, part# 605128	\$290.46
2	Haix XR1 Pro women's boot, part# 605129	\$290.46
3	Haix Fire Eagle Air men's boot, part# 507502	\$391.30
4	Haix Fire Eagle Air women's boot, part# 507503	\$391.30
5	Cost per pair to resole specified boots (see Section I, Item H for details)	\$87.55

<b>Percentage off list for additional Haix Footwear not listed</b>	15%
<b>Restocking Fee</b>	\$0

Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect. Please check one of the following:

Yes. Renew the contract for an additional one-year period at current contract pricing.

Yes. Renew the contract for an additional one-year period at new contract pricing.  
(list below or attach new pricing sheet)

I am requesting the allotted 3% increase to be added to the pricing to offset the manufacturers price increase

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

No. Do not wish to renew the contract. If no, please provide reason below.

\_\_\_\_\_  
\_\_\_\_\_

Company Name: Witmer Public Safety Group, Inc

Date: 6/20/2023

Signature: 

Title: Public Safety Specialist

Telephone#: 804-519-3310

Email: paul@wpsginc.com

SCC#: F181780-0



COMMONWEALTH OF VIRGINIA  
**County of Henrico**

**Goods Contract**  
**Contract No. 2398A**

This Goods Contract (this "Contract") entered into this 25th day of August 2022, by the County of Henrico, Virginia (the "County") and Witmer Public Safety Group, Inc, a Pennsylvania corporation, and its successors it assigns (the "Contractor").

**SCOPE OF CONTRACT:** The Contractor shall furnish all materials, equipment, and labor necessary to provide Wildland/EMS Boots to the County as set forth in the Contract Documents.

**COMPENSATION:** The compensation the County will pay to the Contractor under this Contract shall be in accordance with Appendix A.

**CONTRACT TERM:** The Contract term shall be for a period of one year beginning September 1, 2022 and ending August 31, 2023. The County may renew the Contract for up to four one-year terms giving 30 days' written notice before the end of the term unless Contractor has given the County written notice that it does not wish to renew at least 90 days before the end of the term.

**CONTRACT DOCUMENTS:** This Contract hereby incorporates by reference the documents listed below (the "Contract Documents") which shall control in the following descending order:

1. This Goods Contract between the County and Contractor.
2. Invitation for Bid No. 22-2398-8JEC, dated August 10, 2022 (as modified by any addenda).
3. The Contractor's bid dated August 16, 2022.

IN WITNESS WHEREOF, the parties have caused this Contract to be duly executed intending to be bound hereby.

[Remainder of page intentionally left blank; signature page to follow]

Witmer Public Safety Group, Inc

101 Independence Way  
Coatesville, PA 19320



Signature


Paul Hartsoe - Public Safety Specialist  
Printed Name and Title

8/25/22

Date

County of Henrico, Virginia

P.O. Box 90775  
Henrico, VA 23273-0775



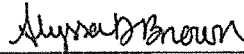
Signature

Oscar Knott, CPP, CPPO, VCO  
Purchasing Director

8/29/22

Date

APPROVED AS TO FORM:



Assistant County Attorney

8-26-22

Date