



**COUNTY OF HENRICO  
DEPARTMENT OF FINANCE  
PURCHASING DIVISION  
CONTRACT EXTRACT  
NOTICE OF AWARD/RENEWAL**

DATE:	July 7, 2023
CONTRACT COMMODITY/SERVICE: <i>(include contracting entity if cooperative)</i>	Red Wing Boots
CONTRACT NUMBER:	2398B
COMMODITY CODE:	800.72
CONTRACT PERIOD:	September 1, 2023 through August 31, 2024
RENEWAL OPTIONS:	3 remaining one-year renewals through 2027
USER DEPARTMENT:	County/Schools
Contact Name:	Paula Henry
Phone Number:	804-501-1540
Email Address:	<a href="mailto:Hen16@henrico.us">Hen16@henrico.us</a>
HENRICO COOPERATIVE TERMS INCLUDED:	Yes
SUPPLIER: Name:	Red Wing Brands of America, Inc.
Address:	314 Main Street
City, State:	Red Wing, MN 55066
Contact Name:	Tom Drewel
Phone Number:	651-380-5677
Email address:	tom.drewel@redwingshoes.com
ORACLE SUPPLIER NUMBER:	379827
BUSINESS CATEGORY:	Non-Swam
PAYMENT TERMS:	Net 30
DELIVERY:	As Needed
FOB:	County of Henrico
BUYER: Name:	Beverly J. Mitchell, VCA
Title:	Procurement Analyst II
Phone:	804-501-5690
Email:	mit098@henrico.us

This contract is the result of a competitive solicitation issued by the Department of Finance, Purchasing Division. A requisition must be generated for all purchases made against this contract and the requisition must reference the contract number.



COMMONWEALTH OF VIRGINIA  
**County of Henrico**

DEPARTMENT OF FINANCE  
Oscar Knott, CPP, CPPO, VCO  
Purchasing Director

July 7, 2023

Mr. Tom Drewel  
Red Wing Brands of America, Inc.  
314 Main Street  
Red Wing, MN 55066

**RE: Contract # 2398B – Red Wing Boots**

Dear Mr. Drewel:

The County of Henrico has agreed to renew the above referenced contract with your company to provide Red Wing Boots as needed and requested. The new contract period shall be from September 1, 2023 through August 31, 2024.

This contract renewal is pursuant to Invitation to Bid #22-2398-8JEC and your company's response dated June 22, 2023 agreeing to keep the current contract pricing for additional one-year period. All other terms and conditions of contract # 2398B will remain in effect.

We look forward to working with you for another year. Should you have any questions, please feel free to contact me at (804) 501-5690 or email me at mit098@henrico.us.

Sincerely,

Beverly J. Mitchell, VCA  
Procurement Analyst II



COMMONWEALTH OF VIRGINIA  
**County of Henrico**

DEPARTMENT OF FINANCE  
Oscar Knott, CPP, CPPO, VCO  
Purchasing Director

June 15, 2023

Tom Drewel  
Red Wing Brands of America, Inc.  
314 Main Street  
Red Wing, MN 55066

**RE: Contract # 2398B – Red Wing Boots**

Dear Mr. Drewel:

The annual contract the County has with your company to provide Red Wing Boots is due to expire on **August 31, 2023**. Under the terms of the original agreement, this contract may be renewed for an additional one-year period from **September 1, 2023** through **August 31, 2024**.

The County would like to renew this contract at current contract pricing. Please complete the information requested and return it to me at [mit098@henrico.us](mailto:mit098@henrico.us) by no later than **July 7, 2023**.

Following the receipt of this information, the County will determine whether it is in our best interest to renew the contract or re-solicit. In addition, if you agree to renew the contract for an additional one-year period, please instruct your insurance agent to provide to my attention a current copy of a certificate of insurance. **Be sure the certificate lists the County as additional insured for the contract work.**

If you have any questions, please call me at (804) 501-5690 or email me at [mit098@henrico.us](mailto:mit098@henrico.us). Your cooperation and prompt response will be appreciated.

Sincerely,

Beverly J. Mitchell, VCA  
Procurement Analyst II

**CONTRACT # 2398B**

**Beverly J. Mitchell**

**Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect. Please check one of the following:**

Yes. Renew the contract for an additional one-year period at current contract pricing.

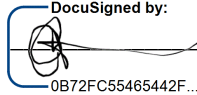
Yes. Renew the contract for an additional one-year period at new contract pricing.  
(list below or attach new pricing sheet)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

No. Do not wish to renew the contract. If no, please provide reason below.

\_\_\_\_\_  
\_\_\_\_\_

Company Name: Red Wing Brands of America, Inc. Date: June 22, 2023

Signature:  Title: Robert Warren  
President of Global Industrial

Telephone#: 651-388-8211 Email: contracts@redwingshoes.com

SCC#: F1570771

## Appendix A

### Price Schedule – Contract 2398B

Renewal: September 1, 2023 – August 31, 2024

Item	Description	Unit Price
1	Worx #5611, Men's 6-inch Boot	\$151.69
2	Worx #5266, Men's 6-inch Boot	\$135.29
3	Worx #5290, Men's 8-inch Boot	\$143.49
4	Cost per pair to resole specified boots	\$0

<b>Percentage off list for additional Red Wing Footwear not listed</b>	18%
<b>Restocking Fee</b>	\$0

#### A. General Requirements.

1. Only the footwear identified in this bid will be considered and no substitutions will be accepted. All footwear being bid must be black and only one price quoted for all sizes of a style.
2. Firefighting Boots shall meet or exceed NFPA 1971 (current edition) and OSHA 29CFR, Part 1910.136 (Personal Protective Equipment for General Industry).
3. Bidders must be an authorized distributor for bid products offered and have access to all footwear offered by manufacturer.
4. All prices quoted shall be FOB destination with all freight charges (including fuel surcharges) included in the bid price.
5. Bidders shall enter a percentage discount off list price for additional footwear available from each manufacturer bid.
6. All warranties either expressed or implied which are inherent in products specified shall be applicable to products furnished as the result of this solicitation. If applicable, please attach warranty information with bid package.
7. The Successful Bidder(s) shall have a store location within a 25-mile radius of the Henrico County Public Safety Building located at 7721 E. Parham Road, Richmond, VA 23294, or must provide a mobile shoe service. Bidders shall indicate their local address or the availability of shoe mobile service on the Bid Form.
8. The Successful Bidder(s) shall stock the contract shoe styles in sizes that range from 6 to 13, in medium and wide widths.

B. Shoes Specifications.

Lot B – Red Wing/Worx Boots (No Substitutes)

1. Worx #5611 Men's 6-inch boot
2. Worx #5266 Men's 6-inch boot
3. Worx # 5290 Men's 8-inch boot

C. Fitting Requirements.

1. The Successful Bidder(s) shall provide one sizing session per new Division of Fire recruit school, at a location, date and time designated by the Henrico County Division of Fire. It is estimated the Division of Fire will conduct a minimum of three recruit schools per year.
2. If a mobile unit or "shoe mobile" will service the contract, it must be available for a minimum of 1 hour at each scheduled visit.
3. The Successful Bidder(s) must utilize the actual footwear being requested for sizing purposes. Sizing with measuring devices alone will not be acceptable.
4. Orders will typically be placed with the Successful Bidder(s) at the time of the fitting and the employee will take possession of the footwear at that time unless the item is backordered.
5. The using department may email or fax "known order" information to the Successful Bidder(s) in lieu of a fitting.

D. Delivery Requirements.

1. The required delivery time for any backordered items is 15 to 30 calendar days ARO. Exceptions to these delivery requirements may be granted due to manufacturing delays. Delays must be communicated to the using department in a timely manner.

E. Returns.

1. Any shoes delivered to the County, not as ordered, shall be returned to the Successful Bidder(s) at no cost to the County.
2. If delivered orders are incorrect at no fault of the contractor, Successful Bidder(s) may charge the County a restocking fee. Please list the restocking fee on the Bid Form

F. Resole Service.

1. The Successful Bidder(s) shall provide a resole option for the boot styles identified in this bid (see Bid Form). Bidders shall provide a cost per pair to resole specified boots on the Bid Form. It is estimated that approximately 100 pairs of boots may be resoled annually.
2. The Successful Bidder(s) shall have resoled boots available for pick-up or delivery within 30 days of receiving the boots for repair.

G. Warranty.

1. If a product defect occurs as a result of normal use within 6 months of the purchase, the Successful Bidder must repair or replace any defective footwear at no cost to the employee or the County.
2. If a product defect occurs as a result of normal use within 6 to 12 months of the purchase, the Successful Bidder must repair the defect at no cost to the employee or the County or issue a 50% credit to be applied toward the purchase of a new pair of footwear.



COMMONWEALTH OF VIRGINIA  
**County of Henrico**

Annual Contract for Wildland/EMS/Red Wing Boots  
Contract No. 2398B  
Amendment No. 1  
October 7, 2022

**Whereas**, the County of Henrico, Virginia (the “County”) and Red Wing Brands of America, Inc. (“Contractor”) entered into Contract No. 2398B (the “Contract”) dated August 29, 2022 to provide Wildland/EMS/Red Wing Boots when needed and requested by the County; and,

**Whereas**, the original Contract term is from September 1, 2022, to August 31, 2023; and,

**Whereas**, Invitation to Bid No. 22-2398-JEC dated August 10, 2022 stated that the procurement was being conducted by the County on behalf of all other public bodies of the Commonwealth of Virginia pursuant to Section 2.2-4304 of the Code of Virginia; and,

**Whereas**, the County School Board of Henrico County, Virginia is a “public body” within the meaning of the Virginia Public Procurement Act; and,

**Whereas**, by email dated October 3, 2022, Contractor agreed to add Henrico County Public Schools as an authorized user of the Contract.

**Now, therefore**, the parties agree to amend the Contract as follows:

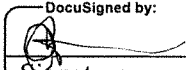
1. The County School Board of Henrico County, Virginia is added as a party and is bound by the same obligations and entitled to the same rights as the County under the Contract.
2. All other provisions of the Contract remain in full force and effect.

In witness whereof, the parties have caused this Amendment No. 1 to the Contract to be executed by the following duly authorized individuals:

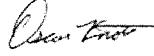
[Remainder of page intentionally left blank; signature page to follow]

Red Wing Brands of America, Inc.

314 Main Street  
Red Wing, MN 55066

DocuSigned by:  
  
Signature  
76B65CC6-8F8D-4177-8714-92E82E4348EF...

County of Henrico, Virginia and County  
School Board of Henrico County, Virginia  
P.O. Box 90775 *or* 3920 Nine Mile Road  
Henrico, VA 23273 *or* Richmond, VA 23223



Oscar Knott, CPP, CPPO, VCO  
Purchasing Director

Robert Warren                      President Red Wing Global Industrial Sales

Printed Name and Title

10/13/2022

Date

October 12, 2022

Date

APPROVED AS TO FORM:



Assistant County Attorney

10-6-22

Date