



**COUNTY OF HENRICO
DEPARTMENT OF FINANCE
PURCHASING DIVISION
CONTRACT EXTRACT
NOTICE OF AWARD/RENEWAL**

DATE:	August 15, 2023
CONTRACT COMMODITY/SERVICE: <i>(include contracting entity if cooperative)</i>	Automotive Electrical Parts, New
CONTRACT NUMBER:	1885A
COMMODITY CODE:	060.37
CONTRACT PERIOD:	September 1, 2023 through August 31, 2024
RENEWAL OPTIONS:	NONE
USER DEPARTMENT:	Central Automotive Maintenance
Contact Name:	Mike Arrighi
Phone Number:	804-727-8645
Email Address:	arr@henrico.us
HENRICO COOPERATIVE TERMS INCLUDED:	Yes
SUPPLIER: Name:	IEH Auto Parts LLC d/b/a Auto Plus Auto Parts
Address:	901 N. Lenola Road
City, State:	Moorestown, NJ 08057
Contact Name:	Brian Evanoka / Jacqueline Matthew
Phone Number:	616-645-8959
Email address:	S498@autoplusap.com / JMatthew@autoplusap.com
ORACLE SUPPLIER NUMBER:	376697
BUSINESS CATEGORY:	Non-Swam
PAYMENT TERMS:	Net 30
DELIVERY:	48 hours, as needed and requested
FOB:	Destination
BUYER: Name:	Justin M. Herbaugh
Title:	Procurement Analyst II
Phone:	804-501-5680
Email:	Her034@henrico.us

This contract is the result of a competitive solicitation issued by the Department of Finance, Purchasing Division. A requisition must be generated for all purchases made against this contract and the requisition must reference the contract number.

PRICE SCHEDULE – CONTRACT NO. 1885A

Price Schedule – Contract No. 1885A (Pricing for September 1, 2023 through August 31, 2024)

Item	Description	Brand	Part No.	MFG. List Price	Percentage Discount Offered	Discounted Price
1	Halogen Headlight Bulb	Sylvania	9005.BX	\$8.88	65%	\$3.11
2	Lamp/Stop, Turn and Tail with License Illuminator, RED	GROTE	50852-3	N/A	N/A	N/A
2A	Replaced By	GROTE	50852	\$14.32	58%	\$6.01
3	Halogen Headlight Bulb	Sylvania	9006XS.BX	\$13.59	65%	\$4.76
4	Back-Up Light Bulb	Sylvania	1156.TP	\$0.79	65%	\$0.28
5	License Plate Light	Sylvania	6418.TP	\$1.92	65%	\$0.67
6	Stop Light Bulb	Sylvania	912.TP	\$1.25	65%	\$0.44
7	Sealed Beam Headlight - Halogen	Sylvania	H6024.BX	\$24.72	65%	\$8.65
8	Headlamp Light Bulb	Sylvania	9007.BX	\$11.46	65%	\$4.01
9	Headlamp Bulb - Halogen	Sylvania	9012.BP	\$41.94	65%	\$14.68
10	Sealed Beam Headlamp - Halogen	Sylvania	H6054.BX	\$24.72	65%	\$8.65
11	Stop Light Bulb	Sylvania	1157.TP	\$0.83	65%	\$0.29
12	Clearance Light Bulb	Sylvania	194.TP	\$0.67	65%	\$0.23
13	Turn Signal, Stop Light Bulb	Sylvania	3157LL.TP	\$1.46	65%	\$0.51

Wagner, Discount off Manufacturer's List Price – 65%

GROTE, Discount off Manufacturer's List Price – 58%

A. DELIVERY:

1. All parts and supplies shall be delivered to the following locations during the following business hour

Central Automotive Maintenance – West, 8:00am – 4:30pm.
10301 Woodman Road,
Glen Allen, VA 23060

Central Automotive Maintenance – East, 8:00am – 3:30pm.
440 Dabbs House Road
Henrico, VA 23223

2. The Successful Bidder must maintain stock to ensure immediate and adequate delivery of requested automotive accessories, parts and supplies. For the replenishment of County stock: 48 hours for delivery is acceptable. For the emergency repair of non-operational equipment, the County may request two (2) hours for delivery of parts.

3. In the event the Successful Bidder fails to meet the response times, the County of Henrico reserves the right to secure the services required from another source using the small purchase procedure. Repeated failure to comply with the response time listed may result in termination of the contract.

B. SPECIFICATIONS:

All parts furnished under this contract shall meet or exceed OEM specifications. No exceptions.

C. PRICING:

1. Bidders shall provide discounts offered from the Manufacturer's Suggested Retail Price (MSRP) List for each authorized franchised line item. Each Bidder shall quote the percentage of discount from the price list and furnish (2) copies of the MSRP list with their bid submission. The percentage discount shall remain firm for the duration of the contract period.
2. Upon award, the Successful Bidder shall submit a copy of the current MSRP list or provide access to the electronic MSRP list. Failure to do so may result in your bid being declared non-responsive.
3. The Successful Bidder shall provide all revisions of the MSRP list to Central Automotive Maintenance on a semi-annual basis during the contract period.

D. REFERENCES:

Bidder shall provide a listing of at least 3 recent references for which you have provided this product or service. (See Attachment B)

E. INVOICING AND PAYMENT:

Payment shall require the submittal of an itemized monthly invoice to be mailed to Central Automotive Maintenance, 10301 Woodman Road, Glen Allen, VA 23060 which shall include but not be limited to the following information. This information may be provided as attachment(s) to the invoice.

1. Purchase order number must appear on all invoices.
2. List of supplied materials, part numbers, quantity of parts, discount of MSRP, price and total cost of materials purchased.
3. Unauthorized invoice charges will not be accepted. Any invoice submitted for payment with questionable charges will be returned to the Successful Bidder for review and must be resubmitted with an explanation as to the reason for the unauthorized invoice charges.

F. WARRANTY:

The Successful Bidder shall warrant that all electrical parts, materials and services performed shall be consistent with the Manufacturer's specifications and will be free from defects. Electrical parts which are not as warranted may be returned at the Bidder's expense within (30) days after delivery, for either credit or replacement, without any additional charges to the County of Henrico.



COMMONWEALTH OF VIRGINIA

COUNTY OF HENRICO

Contract No. 1885A

CONTRACT

This contract ("Contract"), made this 22nd day of August, 2019 between the County of Henrico, hereinafter called the "County" and

IEH AUTO PARTS LLC d/b/a AUTO PLUS AUTO PARTS

and his, its or their successors, executors, administrators, and assigns, hereinafter called the "Contractor;"

WITNESSETH: That, for the consideration mentioned below, the Contractor promises to do all the work and furnish all the materials, equipment and labor necessary to carry out this Contract in the manner and to the full extent set forth in the Contract Documents (hereinafter defined) to the satisfaction of the County. At all times, the County shall have the right to inspect the Contractor's work performed under this Contract. All terms and conditions, specifications, general and special provisions, plans, drawings, and all documents referred to below are hereby made part of this Contract as completely as if incorporated herein.

It is agreed that the services to be done under this Contract are to furnish all tools, labor, equipment and supervision necessary to provide Automotive Electrical Parts when needed and requested by the County of Henrico in accordance with: (i) Invitation for Bid # 19-1885-7JMh dated July 18, 2019; including the general terms, conditions and requirements therein; (ii) Contractor's Bid dated August 6, 2019; and the Price Schedule included as Appendix A (collectively, the "Contract Documents"). The term of this Contract shall be from September 1, 2019 through August 31, 2020 and may be renewed for up to four additional one-year periods in the County's sole discretion. Pricing shall be in accordance with the Price Schedule included as Appendix A.

In consideration of the foregoing, which consideration is acknowledged by the parties to be sufficient and complete for all of the work within the scope of this Contract, the County agrees to pay the Contractor for all items of work performed and/or materials furnished at the unit prices or lump prices under the conditions set forth in the Contract Documents.

FIRM: IEH AUTO PARTS LLC
ADDRESS 901 N. Lenola Road
Moorestown, NJ 08057

County of Henrico, Virginia
P.O. Box 90775
Henrico, VA 23273-0775

BY *B. Vanoka* BRUNEVANOKA

BY *Cecelia H. Stowe*
Cecelia H. Stowe, CPPO, C.P.M.
Purchasing Director

TITLE VICE PRESIDENT - MAJOR ACCOUNTS

DATE 8/30/2019

DATE 8-30-19