



**COUNTY OF HENRICO  
DEPARTMENT OF FINANCE  
PURCHASING DIVISION  
CONTRACT EXTRACT  
NOTICE OF AWARD/RENEWAL**

|   |   |
|---|---|
| DATE:   | October 1, 2023                                   |
| CONTRACT COMMODITY/SERVICE:<br><i>(include contracting entity if cooperative)</i> | Fire Hose, Nozzle and Ladder Testing              |
| CONTRACT NUMBER:  | 2418A   |
| COMMODITY CODE:   | 340.56, 340.62, 340.64                            |
| CONTRACT PERIOD:  | October 1, 2023 through September 30, 2024        |
| RENEWAL OPTIONS:  | 3 remaining one-year renewal periods through 2027 |
| USER DEPARTMENT:  | Fire  |
| Contact Name:   | Michele Smoot                                     |
| Phone Number:   | 804-501-4921                                      |
| Email Address:  | michele.smoot@henrico.us                          |
| HENRICO COOPERATIVE TERMS INCLUDED:   | Yes   |
| SUPPLIER: Name:   | National Hose Testing Specialties                 |
| Address:  | 1572 SE Howe Street                               |
| City, State:  | Dallas, OR 97338                                  |
| Contact Name:   | Chris Knighton                                    |
| Phone Number:   | 804-677-0454                                      |
| Email address:  | chrisk@allredfire.com                             |
| ORACLE SUPPLIER NUMBER:   | 583608  |
| BUSINESS CATEGORY:  | Non-Swam  |
| PAYMENT TERMS:  | Net 30  |
| DELIVERY:   | N/A   |
| FOB:  | County of Henrico                                 |
| BUYER: Name:  | Jon Creger, VCA, VCO                              |
| Title:  | Procurement Analyst II                            |
| Phone:  | 804-501-5664                                      |
| Email:  | Cre057@henrico.us                                 |

**This contract is the result of a competitive solicitation issued by the Department of Finance, Purchasing Division. A requisition must be generated for all purchases made against this contract and the requisition must reference the contract number.**

## PRICE SCHEDULE – CONTRACT NO. 2418A

| Item | Description           | Unit     | Unit Price |
|------|-----------------------|----------|------------|
| 1    | Fire Hose Testing     | Per Foot | \$0.44     |
| 2    | Ground Ladder Testing | Per Foot | \$3.75     |
| 3    | Nozzle Testing        | Each     | \$12.00    |

### A. General Requirements.

1. Bidders shall be required to provide all labor, materials, equipment, tools, safety insurance, transportation, and permits necessary to perform all operations in connection with the testing of operational fire hose, nozzles and ground ladders.
2. Successful Bidder shall have all fire hoses and ground ladders tested by December 10<sup>th</sup> of each one-year contract term. Bidders shall indicate on the Bid Form if they can meet this requirement, failure to do so may result in your bid being deemed non-responsive.
3. Employees performing work shall have received documented training on the appropriate NFPA standards for the equipment being tested. Documented written proof of this training must be submitted with IFB.
4. All testing and inspection will take place in Henrico County at mutually agreed upon locations.

### B. Hose Testing Requirements.

1. The Successful Bidder shall provide annual testing and inspection of fire hose in full compliance with the following National Fire Protection Association (NFPA) Standards. If the requirements change, the current process shall be brought into compliance with the new requirements within one (1) year or as specified by the National Fire Protection Association whichever is shorter. • NFPA 1962, Inspection, Care, and Use of Fire Hose, Couplings, and Nozzles, and the Service Testing of Fire Hose, latest edition.
2. Services shall include, but be not limited to, inspecting and testing per NFPA standards.
3. The County will provide the Successful Bidder with a minimum of 10,000 linear feet of hose to test on most days.
4. The County and the Successful Bidder shall mutually agree to a schedule for the testing of the hose. At the beginning of each testing session the County will advise the Successful Bidder what hose will be approved to test.
5. The County and Successful Bidder shall agree upon a process to systematically mark and identify each section of hose for inventory and service life purposes.
6. Successful Bidder shall remove the hose from the apparatus and repack onto the apparatus if the hose passes inspection. The County shall provide the water for the testing of the hoses.
7. The County shall be responsible for the handling of any hose that cannot be repaired.

8. The Successful Bidder must provide a hard copy and an electronic copy in PDF format within thirty (30) calendar days of completion of work. The completed documents shall include but not be limited to the following:
  - a. A completed cover sheet from the Successful Bidder.
  - b. A letter from the Successful Bidder stating that the work has been completed and all work is within the requirements of the latest version of NFPA-1962.
  - c. A complete inventory of the hoses tested and certified.
  - d. Bidder shall document and identify items that need repair

C. Nozzle Testing Requirements.

1. The Successful Bidder shall provide annual testing and inspection of nozzles in full compliance with the following National Fire Protection Association (NFPA) Standards. If the requirements change, the current process shall be brought into compliance with the new requirements within one (1) year or as specified by the National Fire Protection Association whichever is shorter. • NFPA 1962, Standards, latest edition.
2. The County will contact the Successful Bidder to provide an accurate count and coordinate testing dates. All work shall be performed by employees properly trained and certified to provide the services described herein. Services shall include, but be not limited to, inspecting and testing per the NFPA Standards.
3. The County and Successful Bidder shall agree upon a process to systematically mark and identify each nozzle for inventory and service life purposes.
4. The DOF shall be responsible for the handling of any nozzle that cannot be repaired.
5. The Successful Bidder must provide a hard copy and an electronic copy in PDF format within thirty (30) calendar days of completion of work. The completed documents shall include but not be limited to the following:
  - a. A completed cover sheet from the Successful Bidder
  - b. A letter stating that the work has been completed and all work is within the requirements of the latest version of NFPA 1962.
  - c. A complete inventory of ladders tested and certified
  - d. Bidder shall document and identify items that need repair

D. Ground Ladder Testing Requirements.

1. The Successful Bidder shall provide annual testing and inspection of fire ground ladders in full compliance with the following National Fire Protection Association (NFPA) Standards. If the requirements change, the current process shall be brought into compliance with the new requirements within one (1) year or as specified by the National Fire Protection Association whichever is shorter. • NFPA 1932, Standard on Use, Maintenance, and Service Testing of In-Service Fire Department Ground Ladders.
2. The County will contact the Successful Bidder to provide an accurate count and coordinate testing dates. All work shall be performed by employees properly trained and certified to provide the services described herein. Services shall include, but be not limited to, inspecting and testing per the NFPA Standards.

3. The County and Successful Bidder shall agree upon a process to systematically mark and identify each ladder for inventory and service life purposes.
4. The County will provide an enclosed location to allow for the inspections, testing, and servicing of the ground ladders.
5. Successful Bidder shall remove the ladder from the apparatus and replace onto the apparatus if the ladder passes testing and inspection.
6. The DOF shall be responsible for the handling of any ladder that cannot be repaired.
7. The Successful Bidder must provide a hard copy and an electronic copy in PDF format within thirty (30) calendar days of completion of work. The completed documents shall include but not be limited to the following:
  - a. A completed cover sheet from the Successful Bidder
  - b. A letter stating that the work has been completed and all work is within the requirements of the latest version of NFPA 1932.
  - c. A complete inventory of ladders tested and certified.
  - d. Bidder shall document and identify items that need repair.



COMMONWEALTH OF VIRGINIA  
**County of Henrico**

Annual Contract for Fire Hose, Nozzle and Ladder Testing  
Contract No. 2418A  
Amendment No. 1  
October 23, 2023

**Whereas**, the County of Henrico, Virginia (the "County") and National Hose Testing Specialties ("Contractor") entered into Contract No. 2418A (the "Contract") dated October 11, 2022 to provide Fire Hose, Nozzle and Ladder Testing Services when needed and requested by the County; and,

**Whereas**, the original Contract term was from October 1, 2022, to September 30, 2023; and,

**Whereas**, the Contract authorizes four renewals, each with one-year terms; and

**Whereas**, although the parties did not formally renew the Contract in writing by September 30, 2023, the parties have treated the Contract as renewed for the term beginning October 1, 2023, and ending September 30, 2024, and the parties wish to confirm and ratify such renewal; and

**Whereas**, Contractor agreed to renew the Contract with a proposed 39% increase in Contract pricing; and

**Now, therefore**, the parties agree to renew and amend the Contract as follows:

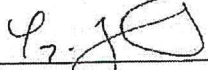
1. The Contract is hereby renewed for an additional one-year term beginning October 1, 2023 and ending September 30, 2024.
2. During the renewal term, Contract pricing will increase by 39% as shown in Exhibit A, which is hereby incorporated by reference.
3. All other provisions of the Contract remain in full force and effect.

In witness whereof, the parties have caused this Amendment No. 1 to the Contract to be executed by the following duly authorized individuals:

[Remainder of page intentionally left blank; signature page to follow]

National Hose Testing Specialties

1572 SE Howe Street  
Dallas, OR 97338

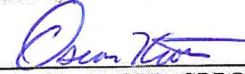
  
\_\_\_\_\_  
Signature

Troy Smith Div manager  
\_\_\_\_\_  
Printed Name and Title

10-26-2023  
\_\_\_\_\_  
Date


County of Henrico, Virginia

P.O. Box 90775  
Henrico, VA 23273-0775

  
\_\_\_\_\_  
Oscar Knott, CPP, CPPO, VCO  
Purchasing Director

10/30/23  
\_\_\_\_\_  
Date

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Assistant County Attorney

10-30-23  
\_\_\_\_\_  
Date

**Exhibit A**

**Price Schedule – Contract 2418A**

**New Term Pricing**

| <b>Item</b>                                  | <b>Description</b>    | <b>Unit</b> | <b>*Length in Feet</b> | <b>Unit Price</b> | <b>Total</b> |
|--|-----------------------|-------------|------------------------|-------------------|--------------|
| 1  | Fire Hose Testing     | Per Foot    | 121,000                | \$0.44            | \$53,240     |
| 2  | Ground Ladder Testing | Per Foot    | 2,300                  | \$3.75            | \$8,625      |
| Total to test Fire Hose and Ladders for FY24 |                       |             |                        | \$61,865          |              |

**\* Quantities Updated Per Division of Fire**

**VIRGINIA STATE CORPORATION COMMISSION (SCC)**  
**REGISTRATION INFORMATION**

**Contractor: National Hose Testing Specialties, Inc., an Oregon domestic business corporation**

is a corporation or other business entity with the following SCC identification number:  
\_\_\_\_\_ **-OR-**

is not a corporation, limited liability company, limited partnership, registered limited liability partnership, or business trust **-OR-**

is an out-of-state business entity that does not regularly and continuously maintain as part of its ordinary and customary business any employees, agents, offices, facilities, or inventories in Virginia (not counting any employees or agents in Virginia who merely solicit orders that require acceptance outside Virginia before they become contracts, and not counting any incidental presence of the Contractor in Virginia that is needed in order to assemble, maintain, and repair goods in accordance with the contracts by which such goods were sold and shipped into Virginia from Contractor's out-of-state location) **-OR-**

is an out-of-state business entity that is including an opinion of legal counsel which accurately and completely discloses the undersigned Contractor's current contacts with Virginia and describes why those contacts do not constitute the transaction of business in Virginia within the meaning of § 13.1-757 or other similar provisions in Titles 13.1 or 50 of the Code of Virginia.

|                         |
|-------------------------|
| Form completed by:      |
| Name: <u>Ray Smith</u>  |
| Title: <u>Dir. Mgr.</u> |
| Date: <u>10-26-23</u>   |