



COMMONWEALTH OF VIRGINIA
County of Henrico

DEPARTMENT OF FINANCE
Oscar Knott, CPP, CPPO, VCO
Purchasing Director

May 23, 2023

Ms. Amy Jimenez
RCA Laboratory Services LLC
DbA GENETWORx
4060 Innslake Drive
Glen Allen, VA 23060

RE: Contract #2356A- Onsite Infectious Disease Testing Services

Dear Ms. Jimenez:

The annual contract the County has with your company to provide **Onsite Infectious Disease Testing Services** is due to expire on **October 31, 2023**. Under the terms of the original agreement, this contract may be renewed for an additional one-year period from **November 1, 2023** through **October 31, 2024**.

The County would like to renew this contract at current contract pricing. Please complete the information requested and return to Angie Woodson at woo113@henrico.us no later than June 9, 2023.

Following the receipt of this information, the County will determine whether it is in our best interest to renew the contract or re-solicit. In addition, if you agree to renew the contract for an additional one-year period, please instruct your insurance agent to provide to my attention a current copy of a certificate of insurance. **Be sure the certificate lists the County as additional insured for the contract work.**

If you have any questions, please call me at (804) 501-5649 or email me at Kno008@henrico.us. Your cooperation and prompt response will be appreciated.

Sincerely,

Oscar Knott/acw

Oscar Knott, CPP, CPPO, VCO
Purchasing Director

JOK/acw

CONTRACT #2356A- Onsite Infectious Disease Testing Services BUYER NAME: Oscar Knott

Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect. Please check one of the following:

Yes. Renew the contract for an additional one-year period at current contract pricing.

Yes. Renew the contract for an additional one-year period at new contract pricing.
(list below or attach new pricing sheet)

No. Do not wish to renew the contract. If no, please provide reason below.

Company Name: RCA Laboratory Services, dba GENETWORx

Date: 10/26/2023

Signature: Kevin McClure

Title: _____

Telephone#: _____

Email: _____

Signature Certificate

Reference number: 2BURL-TPEE5-MHUKR-QPCS2

Signer

Timestamp

Signature

Kevin McClure

Email: kmclure@recoverycoa.com

Sent:

26 Oct 2023 11:29:54 UTC

Viewed:

26 Oct 2023 13:58:57 UTC

Signed:

26 Oct 2023 13:59:37 UTC



Recipient Verification:

✓ Email verified

26 Oct 2023 13:58:57 UTC

IP address: 174.233.244.29

Document completed by all parties on:

26 Oct 2023 13:59:37 UTC

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