



COMMONWEALTH OF VIRGINIA

County of Henrico

DEPARTMENT OF FINANCE
Oscar Knott, CPP, CPPO, VCO
Purchasing Director

Addendum No. 1

Date: March 27, 2023
Request for Proposal: 23-2494-2ARA Supplemental Digital Instruction Materials for Middle and High School Mathematics
Receipt Date/Time: April 13, 2023
Subject: Questions/ Clarifications and Answers

Ladies/Gentlemen,
Please see the questions and Answers.

1. Please clarify if vendors may submit a proposal for a subset of grades, such as grades 6-8.

Answer: Yes, vendors may submit proposals for a subset of grades or courses.

2. P.3, II. Scope of Services, A, #3. The RFP states, "3. The Successful Offeror(s) shall provide a solution where the digital content can be created with an Internet consumer in mind rather than a traditional textbook consumer." Please clarify if the intent is for vendors to create content in collaboration with the District or if the District seeks predeveloped content.

Answer: The intention is for vendors to submit predeveloped content which the District may be able to customize.

3. Could you please let us know which specific courses you are looking to serve as part of RFP 23-2494-2ARA, as well as the approximate number of students in each course?

Answer: Below is an abbreviated version of the table in Attachment H. The remaining courses at or above the level of Algebra II include: Advanced Algebra / Trigonometry, Precalculus, Intro to Calculus, AP Calculus AB, AP Calculus BC, Data Science, Probability & Statistics, AP Statistics, and AP Computer Science A.

Middle Grades: 6-8	10,000 students
Algebra I	4,500 students
Geometry	4,000 students
Algebra, Functions & Data Analysis	1,000 students
Algebra II	3,250 students
Remaining Courses above Algebra II	5,250 students

4. If we submit links to video walkthroughs to help augment our responses to the RFP questions, would these videos be reviewed and considered by the committee?

Answer: Yes, the videos will be reviewed and considered by the committee.

5. On the pricing page, for item Price for District License 8-12 can you give us the student enrollment for these grades?

Answer: The approximate projected enrollment by grade band for the 2023-24 school year is:

6 th grade	3,700 students
7 th grade	3,800 students
8 th grade	3,800 students
9 th grade	3,900 students
10 th grade	4,500 students
11 th grade	4,200 students
12 th grade	3,900 students

6. Will the District consider supplemental digital instruction materials that cover grades 6-8 only, or does the content need to cover grades 6-12?

Answer: See Question 1. Vendors should submit proposals for the set of all secondary math or any subset that they cover. The District will consider multiple vendors to meet the needs of the division.

7. If the district objects to any proposed exceptions, would the district allow the vendor to negotiate prior to rejecting the bid?

Answer: Offerors should list any exceptions for purposes of negotiating a contract.

8. Are vendors expected to sign and return pages 35-36 Sample Contract or can it be signed after award.

Answer: The sample contract is the format for a contract and not for signature.

9. How does this RFP relate to RFP 21-2142-3EMF?

Answer: The intended purpose of RFP 21-2142-3EMF is to support the division with a universal screener/progress monitoring assessment for math as well as reading at the K-8 level.

10. For pricing in Attachment I, how many students are in grades 6-12, 8-12, and 9-12?

Answer: The approximate projected enrollment by grade band for the 2023-24 school year is:

6 th grade	3,700 students
7 th grade	3,800 students
8 th grade	3,800 students

9 th grade	3,900 students
10 th grade	4,500 students
11 th grade	4,200 students
12 th grade	3,900 students

11. Are the same evaluators tasked with reviewing all categories of response (e.g. Tier I vs. Tier II and Tier II use cases) or are there different teams/ committees for different focus areas?

Answer: There is one committee which will review for all categories in the RFP.

12. Are the oral interviews to be conducted in-person or virtually?

Answer: The request will be to present in-person.

All other specifications and General Terms and Conditions shall remain the same.

Sincerely,

Amy Anthes
Procurement Analyst III
Ant04@henrico.us

ACKNOWLEDGEMENT:

Signature: _____

Print Name: _____

Company: _____

Date: _____