



**COUNTY OF HENRICO
DEPARTMENT OF FINANCE
PURCHASING DIVISION
CONTRACT EXTRACT
NOTICE OF AWARD**

DATE:	August 4, 2023	Revised 3/18/24
CONTRACT COMMODITY/SERVICE: <i>(include contracting entity if cooperative)</i>	Commercial Generator Preventive Maintenance, Repair Services, and Short-Term Rental of Emergency Generators	
CONTRACT NUMBER:	2550A	
COMMODITY CODE:	936.39 (PM & Repairs); 981.43 (Generator Rental)	
CONTRACT PERIOD:	August 1, 2023 through July 31, 2024	
RENEWAL OPTIONS:	4 Additional 1 Year Period through 2028	
USER DEPARTMENT:	County & Schools	
Contact Name:	See Below	
Phone Number:	See Below	
Email Address:	See Below	
HENRICO COOPERATIVE TERMS NCLUDED:	YES	
SUPPLIER: Name:	Standby Systems, Inc.	
Address:	P.O. Box 1192	
City, State:	Chesterfield, VA 23832	
Contact Name:	Karen Burton (Office Manager); Mike Stubbs (Operational Mgr.- Emergency Svcs.)	
Phone Number:	804-751-0494	
Email Address:	karen@standbysystems.net ; mike@standbysystems.net	
ORACLE SUPPLIER NUMBER:	9696	
BUSINESS CATEGORY:	Women-Owned Business	
PAYMENT TERMS:	Net 30	
DELIVERY:	As needed and requested	
FOB:	Destination	
BUYER: Name:	Leisel Collins	
Title:	Assistant Division Director	
Phone:	804-501-5687	
Email:	COL119@henrico.us	

This contract is the result of a competitive solicitation issued by the Department of Finance, Purchasing Division. A requisition must be generated for all purchases made against this contract and the requisition must reference the contract number.

USER DEPARTMENT CONTACT LIST

General Service/Buildings and Grounds:

Doug Gavin, 804-501-4230 (Office), 804-349-2039 (Cell), gav@henrico.us; Doug Brooks, 804-501-5152 (Office), bro19@henrico.us; CC: Jamie Massey, 804-501-5271 (Office), Mas08@henrico.us

Central Automotive Maintenance (CAM):

Larry Maready, 804-727-8630, mar126@henrico.us; CC: Jamie Massey, 804-501-5271 (Office), Mas08@henrico.us

Mental Health & Development Services:

Robert Scott, 804-727-8345 (Office), scol1@henrico.us; CC: Laura Totty, 804-727-8585 (Office), Tot05@henrico.us

DPU, Operation:

Nellow Simukonde, 804-727-8711 (Office), sim69@henrico.us; CC: Bentley Chan, 804-501-4280 (Office), cha70@henrico.us

DPU, Water Treatment Facility:

Chris Adkins, 804-501-7503 (Office), 804-385-0822 (Cell), adk21@henrico.us; CC: Bentley Chan, 804-501-4280 (Office), cha70@henrico.us

HCPS, Construction & Maintenance (C&M):

Robert Isbell, 804-652-3915 (Office), 804-317-3815 (Cell), rlisbell@henrico.k12.va.us; CC: Susan Moore, 804-652-3899, smoore@henrico.k12.va.us

PRICE SCHEDULE – CONTRACT NO. 2550A

PREVENTIVE MAINTENANCE SERVICES

Lot 1 - General Government Buildings:

Item No.	Building Name	Preventive Maintenance Frequency	Unit Price Per Frequency
1	CAM East End Depot	4	\$ 152.50
2	CAM West End Depot #1	4	\$ 152.50
3	CAM West End Depot #2	4	\$ 152.50
4	Dabbs House Road Gas Island	4	\$ 152.50
5	Quioccasin Middle School	4	\$ 152.50
6	Woodman Road Gas Island	4	\$ 152.50
7	Firehouse #1	4	\$ 152.50
8	Firehouse #2	4	\$ 152.50
9	Firehouse #3	4	\$ 152.50
10	Firehouse #4	4	\$ 152.50
11	Firehouse #5	4	\$ 152.50

12	Firehouse #6	4	\$ 152.50
13	Firehouse #7	4	\$ 152.50
14	Firehouse #8	4	\$ 152.50
15	Firehouse #9	4	\$ 152.50
16	Firehouse #10	4	\$ 152.50
17	Firehouse #11	4	\$ 152.50
18	Firehouse #12	4	\$ 152.50
19	Firehouse #13	4	\$ 152.50
20	Firehouse #14	4	\$ 152.50
21	Firehouse #15	4	\$ 152.50
22	Firehouse #16	4	\$ 152.50
23	Firehouse #17	4	\$ 152.50
24	Firehouse #18	4	\$ 152.50
25	Firehouse #19	4	\$ 152.50
26	Firehouse #20	4	\$ 152.50
27	Firehouse #21	4	\$ 152.50
28	Firehouse #22	4	\$ 152.50
29	Fire Mobile #347	4	\$ 152.50
30	Fire Mobile #349	4	\$ 152.50
31	Dabbs House #1	4	\$ 152.50
32	Dabbs House #2	4	\$ 152.50
33	Administration Annex	4	\$ 152.50
34	Administrative Building	4	\$ 175.00
35	Admin IT 725	4	\$ 175.00
36	Animal Shelter	4	\$ 152.50
37	Courthouse	4	\$ 175.00
38	Cultural Arts	4	\$ 152.50
39	Deep Run Recreation Center	4	\$ 152.50
40	East Health Center	4	\$ 152.50
41	Eastern Government Center	4	\$ 152.50
42	Eastern Henrico Recreation Center	4	\$ 152.50
43	Fairfield Area Library	4	\$ 152.50
44	Glen Allen Library	4	\$ 152.50
45	Henrico Reginal Jail - West	4	\$ 152.50
46	Henrico Regional Jail - East	4	\$ 152.50
47	Henrico Theater	4	\$ 152.50
48	Human Services Bldg.	4	\$ 152.50
49	Juvenile Courts & Probation	4	\$ 152.50
50	Juvenile Detention	4	\$ 152.50
51	Libbie Mill Library	4	\$ 152.50
52	Police Central Station	4	\$ 152.50

53	Public Safety Annex	4	\$ 152.50
54	Public Safety Building	4	\$ 152.50
55	Public Works, East	4	\$ 152.50
56	Public Works, West	4	\$ 152.50
57	Technology Park	4	\$ 152.50
58	Telephone Building	4	\$ 152.50
59	Training Center #1	4	\$ 152.50
60	Training Center #2	4	\$ 152.50
61	Tuckahoe Annex	4	\$ 152.50
62	Tuckahoe Library	4	\$ 152.50
63	Twin Hickory Library	4	\$ 152.50
64	Varina Area Library	4	\$ 152.50
65	Danray Group Home	4	\$ 152.50
66	Gayton Group Home	4	\$ 152.50
67	Green Run Group Home	4	\$ 152.50
68	Mental Health East Center	4	\$ 152.50
69	Mental Health West Center #1	4	\$ 152.50
70	Mental Health West Center #2	4	\$ 152.50
71	Sherbrook Group Home	4	\$ 152.50
72	Shurm Group Home	4	\$ 152.50
73	Walton Farms Group Home	4	\$ 152.50
74	Radio Tower, Cox Rd.	4	\$ 152.50
75	Radio Tower WRXL	4	\$ 152.50
76	Radio Tower, Runnimeade	4	\$ 152.50
77	Radio Tower EGC	4	\$ 152.50
78	ACCA Pumping Station	4	\$ 152.50
79	Allens Branch	4	\$ 152.50
80	Almond Creek	4	\$ 152.50
81	Bottoms Bridge	4	\$ 152.50
82	Broadwater #1	4	\$ 152.50
83	Broadwater #2	4	\$ 152.50
84	Charles City Rd. Pump Station	4	\$ 152.50
85	Chickahominy	4	\$ 152.50
86	Cox Tank	4	\$ 152.50
87	Elko SPS	4	\$ 152.50
88	Elko Tank	4	\$ 152.50
89	Eubank Tank	4	\$ 152.50
90	Four Mile Creek	4	\$ 152.50
91	Gilles Creek	4	\$ 152.50
92	Holladay Branch	4	\$ 152.50
93	Lawrence Tank	4	\$ 152.50

94	Len Avenue	4	\$ 152.50
95	Mayfield	4	\$ 152.50
96	Meredith Branch	4	\$ 152.50
97	Mountain Road Tank	4	\$ 152.50
98	New Market	4	\$ 152.50
99	Operations Center	4	\$ 152.50
100	Peyton Pressure Reducing Station	4	\$ 152.50
101	Poplar Springs	4	\$ 152.50
102	Ridge Tank	4	\$ 152.50
103	River Road	4	\$ 152.50
104	Robin Avenue Tank	4	\$ 152.50
105	Rooty Branch	4	\$ 152.50
106	Shady Grove Tank	4	\$ 152.50
107	Shurm Water Control Station	4	\$ 152.50
108	Springfield Landfill	4	\$ 152.50
109	Swanson Mill	4	\$ 152.50
110	Three Chopt Tank	4	\$ 152.50
111	Virginia Center	4	\$ 152.50
112	Water Reclamation Facility FCB-EPG-1	4	\$ 152.50
113	Water Reclamation Facility PTF-EPG-1	4	\$ 152.50
114	White Oak	4	\$ 152.50
115	Willow Lawn	4	\$ 152.50
116	Yahley Mill	4	\$ 152.50
117	Water Treatment Facility - Administration	4	\$ 175.00
118	Water Treatment Facility - Administration	4	\$ 175.00
119	Water Treatment Facility - Administration	4	\$ 175.00
120	Water Treatment Facility - RWPS	4	\$ 175.00
121	Water Treatment Facility - RWPS	4	\$ 175.00

Lot 2 - HCPS Buildings:

Item No.	Building Name	Preventive Maintenance Frequency	Unit Price Per Frequency
1	Ashe Elementary School	4	\$ 152.50
2	Baker Elementary School	4	\$ 152.50
3	Brookland Middle School	4	\$ 152.50
4	Colonial Trail Elementary School	4	\$ 152.50
5	Deep Run High School	4	\$ 152.50
6	Donahoe Elementary School	4	\$ 152.50
7	Echo Lake Elementary School	4	\$ 152.50
8	Elko Middle School	4	\$ 152.50
9	Fair Oaks Elementary School	4	\$ 152.50

10	Fairfield Middle School	4	\$ 152.50
11	Freeman High School	4	\$ 152.50
12	Gayton Elementary School	4	\$ 152.50
13	Glen Allen Elementary School	4	\$ 152.50
14	Glen Allen High School	4	\$ 152.50
15	Godwin High School	4	\$ 152.50
16	Godwin High School Football Field	4	\$ 152.50
17	Greenwood Elementary School	4	\$ 152.50
18	Harvey Elementary School	4	\$ 152.50
19	HCPS Technology Building	4	\$ 152.50
20	Henrico High School	4	\$ 152.50
21	Hermitage ACE Center	4	\$ 152.50
22	Hermitage High School	4	\$ 152.50
23	Highland Springs ACE Center #1	4	\$ 152.50
24	Highland Springs ACE Center #2	4	\$ 152.50
25	Highland Springs High School	4	\$ 152.50
26	Holladay Elementary School	4	\$ 152.50
27	Holman Middle School	4	\$ 152.50
28	Hungary Creek Middle School	4	\$ 152.50
29	Kaechele Elementary School	4	\$ 152.50
30	Laburnum Elementary School	4	\$ 152.50
31	Lakeside Elementary School	4	\$ 152.50
32	Longdale Elementary School	4	\$ 152.50
33	Maybeury Elementary School	4	\$ 152.50
34	Moody Middle School	4	\$ 152.50
35	Mt. Vernon MS	4	\$ 152.50
36	New Bridge School	4	\$ 152.50
37	Nuckols Farm Elementary School	4	\$ 152.50
38	Oak Avenue Complex	4	\$ 152.50
39	Pocahontas Middle School	4	\$ 152.50
40	Ratcliffe Elementary School	4	\$ 152.50
41	Ridge Elementary School	4	\$ 152.50
42	Rivers Edge Elementary School	4	\$ 152.50
43	Rolfe Middle School	4	\$ 152.50
44	Sandston Elementary School	4	\$ 152.50
45	Shady Grove Elementary School	4	\$ 152.50
46	Short Pump Elementary School	4	\$ 152.50
47	Short Pump Middle School	4	\$ 152.50
48	Springfield Park Elementary School	4	\$ 152.50
49	Trevvett Elementary School	4	\$ 152.50
50	Tucker High School	4	\$ 152.50

51	Twin Hickory Elementary School	4	\$ 152.50
52	VA Randolph Comm High	4	\$ 152.50
53	Varina Elementary School	4	\$ 152.50
54	Varina High School	4	\$ 152.50
55	Ward Elementary School	4	\$ 152.50
56	Wilder Middle School	4	\$ 152.50

LABOR RATES FOR REPAIR SERVICES:

Item No.	Classification	Rate Per Man Hour
1	Certified/Licensed Technician – Regular Hourly Rate	\$ 125.00
2	Certified/Licensed Technician Helper/Apprentice – Regular Hourly Rate	\$ 65.00
3	Certified/Licensed Technician – Overtime Hourly Rate	\$ 125.00
4	Certified/Licensed Technician Helper/Apprentice – Overtime Hourly Rate	\$ 65.00
5	Certified/Licensed Technician – Emergency and Holiday Hourly Rate	\$ 150.00
6	Certified/Licensed Technician Helper/Apprentice – Emergency and Holiday Hourly Rate	\$ 65.00

EMERGENCY GENERATOR RENTALS WITH FULL TANK OF FUEL AND CABLES:

Line No.	Description of Generators per KW Size	Cost Per Day (24 Hours)	Cost Per Week (7 Days)	Cost Per Month (31 Days)
1	0 - 50	\$ 554.00	\$ 1,036.00	\$ 2,850.00
2	51 - 100	\$ 1,105.00	\$ 1,114.00	\$ 3,800.00
3	101 - 200	\$ 1,626.00	\$ 2,030.00	\$ 5,702.00
4	201 - 300	\$ 2,025.00	\$ 2,523.00	\$ 6,602.00
5	301 - 400	N/A	N/A	N/A
6	401-500	\$ 3,248.00	\$ 4,064.00	\$ 11,266.00
7	501-600	N/A	N/A	N/A
8	Up to 750	N/A	N/A	N/A
9	Up to 2000	\$ 8,576.00	\$ 10,720.00	\$ 29,472.00

SCOPE OF SERVICES

A. Cooperative Procurement.

This procurement is being conducted by the County of Henrico, Virginia on behalf of all other public bodies of the Commonwealth of Virginia in accordance with the provisions of 2.2-4304 of the Code of Virginia, as amended. If agreed to by the Successful Bidder, other public bodies of the Commonwealth of Virginia may make purchases under the resulting contract at the prices set forth herein and in accordance with its terms, conditions and specifications, subject to any modifications necessary to comply with local policy or practice to which the Successful Bidder agrees. The Successful Bidder shall deal directly with any public body it authorizes to use the resulting contract. The County, its officials and its staff are not responsible for placement of orders, invoicing, payments, contractual disputes, or any other transactions between the Successful Bidder and any other public bodies, and in no event shall the County, its officials or staff be responsible for any costs, damages or injury resulting to any party from use of a County contract. The County assumes no responsibility for any notification of the availability of the resulting contract for use by other public bodies, but the Successful Bidder may conduct such notification.

B. Specifications.

1. The Successful Bidders shall provide preventive maintenance and repair services to the County buildings listed on Attachment G.
2. Preventive maintenance and repair services shall be defined as follows:
 - a) Preventive Maintenance (PM) – services performed during quarterly inspections shall be in accordance with the equipment manufacturer specifications to maintain equipment in operating condition. This shall include all parts and materials needed to perform the PM.
 - b) Corrective Maintenance Repair (CMR) – repairs performed to correct defects discovered during the preventive maintenance of equipment. Repairs made shall return malfunctioning equipment to operating condition.
 - c) Non-emergency services and repairs - non-critical services and repairs on equipment which may be completed as time permits as mutual agreement by the County's authorized or designated representatives and the Successful Bidders during normal work hours. The Successful Bidders service certified mechanic shall respond within 24 hours to the job site and be ready to initiate required services and repairs. Response shall be interpreted as reporting to the jobsite with all tools, equipment, and expertise necessary to perform the services and repairs.
 - d) Emergency services and repairs – critical services and repairs on equipment which must be completed as soon as possible. The Successful Bidders service certified mechanic shall respond to emergency service requests within two (2) hours. Response shall be interpreted as reporting to the jobsite with all tools, equipment, and expertise necessary to perform services and repairs. Emergency services and repairs shall be provided 24 hours per day, seven days per week, including holidays. All emergency repairs must be approved by the County's authorized representative.
 - e) Emergency generators rental – in the event a generator is needed on an emergency basis, the Successful Bidders shall furnish the generator within twenty-four (24) hours of notification by the County. The Successful Bidders shall prep, deliver and setup equipment at the locations provided by the County's authorized representatives. All emergency generators furnished must be delivered ready to work and include approved cables to connect generator to existing transfer switch (up to 150 feet in length) and a full tank of fuel or to the Department of Transportation (DOT) allowable limit. Emergency generator rentals shall be paid on a per Kilowatt (KW) hour rate per day, week, or month according to the unit prices included in the Pricing Schedule. Freight, transportation, travel time, and other expenses will not be paid for separately, but must be added in the per KW hour rate.

3. The Successful Bidders shall properly dispose of all materials (ie. batteries, used oil, filters and any other materials considered a potential environmental hazard) in accordance with the existing federal, state, and local laws, codes, ordinances and regulations. **All paperwork verifying proper disposal must be submitted to the County authorized representatives.**
4. The Successful Bidders certified mechanic must adhere to the following procedure when responding to maintenance and repair services:
 - a) Report to job site and meet with the County's contact personnel prior to performing services and prior to leaving job site.
 - b) No more than one (1) certified mechanic shall respond to a call for emergency and non-emergency services and repairs. The County's authorized representative may grant authorization for additional certified mechanic or helper/apprentice, if requested, to complete repairs in a timely manner. The Successful Bidders must present sufficient justification to request additional certified mechanics or helper/apprentices. No additional compensation will be allowed for extra time or additional certified mechanics or helper/apprentices without prior approval.
 - c) At the completion of services, the certified mechanic shall submit a detailed electronic or paper service tickets/reports of work performed on all equipment after each quarterly preventive maintenance and repair services within 72 hours of completing services. Timely receipt of these service tickets/reports is key in the performance of this contract as they are used by the County to track historical data of when, where, and what type of services were performed. Bidders must provide with their bid submission, their method of providing service tickets/reports (paper or electronic) and a sample copy of their service tickets/reports.
 - d) Service tickets/reports shall include but not limited to the following:
 - i. Date of preventive maintenance and repair services was performed;
 - ii. Start and stop time of services (excluding preventive maintenance) performed;
 - iii. Building name, address, and details of equipment (type, brand, model, serial number);
 - iv. Number of certified mechanic(s), helper/apprentice(s), and the workhours of each;
 - v. Details of work performed, list of items required for specified system and that they have all been done with each quarterly preventive maintenance. to include material, parts or components replaced;
 - vi. Recommendation for additional work and/or corrective action to be taken in accordance with the recognized code and maintenance standards;
 - vii. Certified mechanic name and signature; and
 - viii. County's authorized representatives name and signature.
5. Prior to authorizing requests for repair services, the County's authorized representatives will request a detail written non-binding estimates/proposals/quotes with the estimated cost from Successful Bidders. **NOTE: The County will make payment to the Successful Bidder for actual hours and materials used in the completion of the project.** The County may obtain estimates/proposals/quotes from multiple sources and reserves the right to award the work to either other source or the Successful Bidder, whichever is in the best interest of the County. The estimates/proposals/quotes shall include the following:
 - a) A number traceable to an invoice number and the contract number;
 - b) Name and address of job sites;
 - c) Description of repair services to be performed;
 - d) Number of personnel for each labor category (certified mechanic and helper/apprentice), man hours for each, and labor rate(s) for each as provided on the Bid Form;
 - e) List of material, parts, and components with cost which will be required to perform the generator services;

- f) Start and completion dates (time involved for each job shall be jointly estimated by the County and the Successful Bidders)
6. The Successful Bidders shall not charge the County for their time to inspect the worksite and to develop the written non-binding estimate. If the County decides not to proceed with the work, the Successful Bidders time expended for the site inspection and development of a non-binding estimate/proposal/quote shall not be billable.
 7. Upon acceptance and approval of the estimate, the County will issue a Purchase Order which shall include the Successful Bidder's estimate with a "not to exceed price" and the agreed upon starting and completion dates. The Successful Bidders shall not begin the work until a written Purchase Order has been received. All work shall be completed within the time set forth in the Purchase Order. Failure to meet the time requirements established on the Purchase Order, without prior approval from the Contract Administrator or County's authorized representation, may result in the Successful Bidders being considered in default of the Terms and Conditions of this Contract.
 8. The Successful Bidders shall not perform work which would result in exceeding the dollar limit of the Purchase Order without first having obtained approval from the Contract Administrator or County's authorized representation, and a Change Order from the Purchasing Department. The County shall not be obligated to pay for unauthorized work.
 9. The County reserves the right to witness and inspect all work performed, review data, request other additional information, and repeat service as necessary to ensure that the services provided conform to the requirements specified herein.
 10. The Successful Bidders shall work with the County's authorized representatives to schedule all generator services during normal business hours as follows:
 - a) General Government normal business hours are Monday through Friday from 8:00 a.m. to 4:30 p.m.
 - i. Public Utilities normal business hours are Monday through Friday between 7:00 a.m. and 3:30 p.m.
 - ii. Jail East, Jail West and Juvenile Detention normal business hours are Monday through Friday between 7:00 a.m. and 7:00 p.m. The Successful Bidder's personnel will be required to undergo a Sheriff's Office security clearance prior to working within the Jail facilities. A Sheriff's Office Contractor's badge will be issued upon completion of the security clearance and must be worn at all times while working in the Jail facilities. Access to Jail East and Jail West will be coordinated with designated Sheriff's Office personnel assigned to those facilities.
 - iii. Recreation and Parks normal business hours are Monday through Friday between 7:00 a.m. and 7:00 p.m.
 - b) Henrico County Public Schools and School Administration Buildings normal school hours, with the exception of serving times for breakfast and lunch, are Monday through Friday from 7:00 a.m. to 4:30 p.m. and summer hours shall be Monday through Thursday from 7:00 a.m. to 5:30 p.m. A list of schools and serving times will be provided to the Successful Bidder after contract is awarded. **Work must not interfere with school activities or when conducting testing (SOLs).**
 - c) If earlier hours are needed for Successful Bidders to perform services, the County will work with Successful Bidders to accommodate.
 - d) The County buildings/facilities are closed Saturday, Sunday, and holidays. No work is permitted on these days without the prior approval and consent by the County's authorized representatives. The holidays are as follows:

- i. General Government observed holidays are: New Year's Day, Martin Luther King, Jr. Day, Presidents Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Veterans Day, Thanksgiving Day and Day after Thanksgiving, Christmas Eve, Christmas Day, and any other days General Government buildings/facilities are closed.
 - ii. HCPS observed holidays are: Winter Break, Martin Luther King, Jr. Day, President's Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Thanksgiving Holiday, and any other days HCPS buildings/facilities are closed.
 - iii. County's authorized representatives will notify the Successful Bidders of changes to these holidays.
- e) The Successful Bidders must generally schedule work Mondays through Fridays year-round.
11. The Successful Bidders shall invoice the County for non-preventive maintenance services on a time and material based at the hourly rates provided on the Bid Form. Hourly rates per man hour shall include all overhead, profit, insurance, union pension fund or contributions, workmen's compensation, unemployment insurance, social security, supervision and truck usage, etc. The Successful Bidders must generally schedule work Mondays through Fridays year-round. Time spent for transportation of workers, material acquisition, handling and delivery, or for movement of Successful Bidder's owned or rental equipment is not chargeable directly but is overhead and the cost shall be included.
12. The Successful Bidders shall be paid an hourly rate per man hour for non-preventive maintenance services as follows:
- a) Regular Hourly Rate shall be paid for productive time on the job site during normal business and school hours as specified.
 - b) Overtime Hourly Rate shall be paid for repair services performed outside of normal business and school hours as specified and must be approved by the County's authorized representatives prior to work commencing. If work must be carried over and the Successful Bidders wishes to continue to work beyond the County's normal business and school hours, authorization for overtime work must be obtained from the County's authorized representatives prior to proceeding.
 - c) Emergency and Holiday Hourly Rate shall be paid for generators repair services to ensure equipment are working properly and facilities are safe. Prior to the commencement of work, the County's authorized representatives must approve all work to be performed on an emergency basis or on the General Government and HCPS observed holidays. If it is determined that the cause of the failure or malfunction was due to the Successful Bidder's failure to properly perform generator repair services, such repairs shall be completed at no cost to the County.
13. Material, Parts, and Components.
- a) The Successful Bidders shall maintain a sufficient quantity of repair parts on hand or have ready access to these parts in order to prevent unnecessary downtime of equipment. The parts stock for all equipment covered in this solicitation shall be based on equipment manufacturer's recommendations for routine expendable parts, normal annual replacement parts and multi-year replacement parts.
 - b) All materials, parts, and equipment used by the Successful Bidders in the performance of this Contract shall be new, free from defect, asbestos free, and must comply with the Original Equipment Manufacturer (OEM) parts, unless an acceptable/comparable and approved alternative is approved in writing by the County prior to work being performed. ***The use of used, shopworn, demonstrator, prototype, reconditioned or discontinued models' parts and components are strictly prohibited.***
 - c) Substitutions of parts and materials other than OEM, will be considered and approved on a case-by-case basis when the original equipment has been discontinued and is no longer available for purchase.

Any substituted parts and materials must be compatible with the original/existing equipment and must be approved by the County's authorized or designated representatives in advance.

- d) Material, parts, and components shall be delivered to various County locations.
- e) Warranty period for parts, components and installation workmanship provided by the Successful Bidders shall be for a period of one (1) year after acceptance of the installation or within the manufacturer's warranty, whichever is the later period. The warranty period shall commence upon date of acceptance by the County. The Successful Bidders shall provide all manufacturers' warranty documents to the County's authorized representatives upon completion of installation.
- f) In accordance with the *Code of Virginia 2.2-4331*, no markup in the price of parts, materials and components will be permitted. The County will reimburse the Successful Bidders the cost of parts, materials, and components at their cost. The Successful Bidder must include a copy of their paid invoice/receipt for the cost of parts, materials, and components used in the repair of generators. The paid invoice/receipt must contain the distributor's name, address, and the line-item amount paid by the Successful Bidders for the parts, materials, and components. The Successful Bidders shall not invoice the County for rental of any equipment Successful Bidders could use on non-County work. Failure to provide this information will cause the Successful Bidder's invoices to be returned and payment delayed or corrected by the County. Bidders shall provide their policy on return of material, parts, and components with their bid submission.

14. The Successful Bidders shall maintain accurate records of all generator services performed on the County equipment. Records shall include service request dates, locations of services, description of services performed, replacement parts or components, and all equipment modifications. The Successful Bidders shall make these records available during normal business hours for inspections by the County personnel and shall become the property of the County upon expiration or termination of the Contract.

C. Manufacturer's Warranty.

The County will use a manufacturer's approved service company for equipment currently under warranty. Payment for warranty repair services will be paid by the manufacturer of the equipment. If Successful Bidders is an authorized service company for warranty repair, they may complete the service to manufacturer's specifications. The Successful Bidders shall not submit an invoice to the County for payment; however, a service report/ticket shall be generated to document the warranty repair. The Successful Bidders must produce supporting documentation to indicate they are an approved service company for warranty repair.

D. Asbestos.

Whenever and wherever during the course of performing any work under this Contract, the Successful Bidders discovers the presence of asbestos or suspects that asbestos is present, he/she shall stop the work immediately, secure the area, notify the County's authorized or designated representatives and await positive identification of the suspect material. During the downtime in such a case, the Successful Bidders shall not disturb any surrounding surfaces, but shall protect the area with suitable dust covers. In the event the Successful Bidders is delayed due to the discovery of asbestos or suspected asbestos, then a mutually agreed extension of time to perform the work shall be allowed the Successful Bidders but without additional compensation due to the time extension.

E. Safety.

1. The Successful Bidders shall keep work areas in a safe condition and clean up daily after all work activities. The Successful Bidders shall also provide for any hazardous material storage facilities and disposal that may be required.

2. The Successful Bidders shall comply with and ensure that all its personnel comply with all current applicable local, state and federal policies, regulations and standards relating to safety and health. This shall include by way of illustration and not limitation, the standards of the Virginia Occupational Safety and Health Administration for the General Industry and for the Construction Industry. The Successful Bidders shall provide or cause to be provided all technical expertise, qualified personnel, equipment, tools and material to safely accomplish the work specified to be performed by the Successful Bidders.
3. Any operations of the Successful Bidders determined to be hazardous by the County, shall be immediately discontinued by the Successful Bidders upon receipt of either written or oral notice by the County to discontinue such practice.
4. The Successful Bidder's personnel working on County's property, must report to the respective building representatives or school security office and sign the visitor's log sheet before providing services. The same personnel must sign out with the building representatives or school security office before leaving the County's premises. It is critical that the County's staff be aware of the location of all visitors at all times.
5. The Successful Bidders personnel and vehicles shall be easily identifiable. The Successful Bidders shall provide identification badges with the company name and logo to their personnel and shall be visibly worn at all times while on County property.
6. The Successful Bidders vehicles parked on County property must display company name/identification. The Successful Bidders shall comply with all traffic and parking regulations.
7. The Successful Bidders shall be responsible at all times for the actions and work of its personnel who shall observe and comply with all regulations while on County property; failure to observe such regulations will be grounds for removal from County property.
8. During the execution of the work, the County reserves the right to suspend the work or reject the Successful Bidder's electricians and/or helper/apprentices who in the County's judgement are not adequately qualified to perform the work.

F. Equipment, Beyond Economic Repair.

The Successful Bidders shall provide written notice to the County's authorized representatives of equipment considered Beyond Economic Repair, (BER), as determined by the Successful Bidders. The County's authorized or designated representatives will on a case-by-case basis, have the option to consult a third party knowledgeable in the trade for an additional opinion to verify the claim of BER. In the event the equipment is considered repairable by the outside third party, the County's authorized or designated representatives will have the flexibility to grant authorization of third-party to provide equipment repairs.

G. Damages.

The Successful Bidders shall be held responsible for any damage to the County's property and equipment caused during services to the generators which is determined to be the result of the Successful Bidder's failure to properly perform services. The Successful Bidders shall correct damages incurred at no cost to the County.

H. General Requirements.

1. The Successful Bidders, by submitting a bid for this Contract, certifies that he/she have a fully staffed operational service office, currently engaged in providing commercial generator services, provide 24-hour emergency services as needed and requested, located within 35 miles (as defined by <https://www.google.com/maps>) of the County of Henrico Purchasing office located at 8600 Staples Mill Road, Henrico, Virginia 23228, have under their employment a minimum of four (4) licensed/certified technicians dedicated to this contract with the ability to response to two or more service requests and equipment to meet the requirements as outlined in the Scope of Work/Services.

2. The Successful Bidders shall have a minimum of five (5) years' experience in providing commercial generator maintenance and repair services and shall possess and maintain a Classification B or better Electrical (ELE) Contractor's License through the Department of Professional and Occupational Regulations (DPOR). Bidders shall provide proof of experience and a copy of license with their bid submission.
3. The Successful Bidders shall ensure all personnel and equipment comply with current and updated Occupational Safety and Health Standards (OSHA); Virginia Occupational Safety and Health (VOSH) compliance program; the Virginia Department of Environmental Quality (DEQ); Department of Motor Vehicles (DMV); all federal, state, local laws, and industry regulations, standards, ordinances, and procedures; and the Electrical Generating Systems Association for Technicians during the resulting contract period.
4. The Successful Bidders shall provide technicians and supervisory personnel that have a minimum of five (5) years' experience in Emergency Power Supply (EPS) maintenance and repair services on the specific brand of EPS. The technicians and supervisory personnel shall only perform maintenance and repair services on the equipment they have experience servicing. Bidders shall include with their bid submission, a list of licensed/certified technicians for the specific brand of EPS and equipment in the performing the requirements of this Contract along with copies of their license/certificate. The Successful Bidder shall be responsible for providing updated list of licensed/certified technicians to the County's Purchasing Division as changes are made.
5. The Successful Bidders shall not subcontract any preventive maintenance and repair services work without prior written approval from the County's authorized or designated representatives. All preventive maintenance and repair services work shall be performed by the Successful Bidders and their direct payroll personnel if prior approval has not been authorized for subcontract work. If the short-term rental of emergency generators will be subcontracted, Bidders must provide the subcontractor's name, address, Virginia State Corporation Commission (SCC) Registration Information (Attachment A), and Business License with their bid submission.
6. **Bids received with a minimum charge stipulation will be considered non-responsive.**
7. After execution of a contract, an on-boarding meeting will be held with the Successful Bidders and the County authorized representatives. Prior to the meeting, the Successful Bidders shall provide a cell phone number, or phone number that may be used for emergency repair services. It shall be the responsibility of the Successful Bidders to update the County Purchasing Division of changes to the number provided.

I. Delivery Requirements.

1. It is imperative the Successful Bidders work with the County's authorized representatives or designated representatives to coordinate preventive maintenance and repair services to County facilities as needed and requested.
2. The County's authorize or designated representatives will ensure a staff member of their team is available to escort the Successful Bidder's certified mechanic to the location of the generators. It is critical that County staff are aware of all visitors. Each individual reporting to work in any County building/facility will be required to follow the reporting requirements of the County's and requested departments policies in the performance of services.

J. Invoicing Requirements.

1. The Successful Bidders shall submit itemized invoices for each completed generator service provided under the contract as follows:

- a. Preventive maintenance invoices shall include but not be limited to: contract number, purchase order number as supplied by the County, date of preventive maintenance services, each building name, location address, detail of each equipment (i.e. type, brand, model, serial number), description of work performed, (if corrective maintenance repair is performed, provide details to include details of material, parts or components (to include quantity, part number (if applicable), description, unit price, and subtotal) used on the job and copies invoices for non-truck stock items)), copies of service tickets/reports signed by the Successful Bidder's certified mechanic and the County's authorized representative, and any other pertinent information necessary to verify the invoice total.
 - b. Repair services invoices shall be include, but not be limited to: contract number, purchase order number as supplied by the County, date of repair service, building/facility name, location address, detail of equipment (i.e. type, brand, model, serial number), description of work performed, details of material, parts or components (to include quantity, part number (if applicable), description, unit price, and subtotal) used on the job, copies of invoices for non-truck stock items, certified mechanics and helper/apprentices with the number of hours worked at the contracted hourly rates, copies of service tickets/reports signed by the Successful Bidder's certified mechanic and the County's authorized representative, and any other pertinent information necessary to verify the invoice total.
2. The County will verify all charges on the Successful Bidder's invoices and reserves the right to request additional documentation, return invoice to Successful Bidders for correction, or adjust the invoice for the corrected amount if any discrepancy is discovered. Successful Bidders may not use the County's good faith dispute of an invoice to ignore other request for service or to refuse to perform other work for the County.
 3. The Successful Bidder shall submit invoices to the County departments as follows. The County shall not be deemed in receipt of an invoice that is not properly addressed:

County of Henrico
Building and Grounds
 Attn: General Services, Financial Division
 P.O. Box 90775
 Henrico, VA 23273-0775
 Email: GSFinancial@henrico.us

County of Henrico
Mental Health and Developmental Services (MH/DS)
 10299 Woodman Road
 Glen Allen, VA 23060

County of Henrico
DPU, Operations
 10401 Woodman Road
 Glen Allen, VA 23060
 Email: mcg15@henrico.us

County of Henrico
DPU, Water Treatment Facility (WTF)
 10111 Three Chopt Road
 Henrico, VA 23233

County of Henrico
Central Automotive Maintenance (CAM)
 10301 Woodman Road
 Glen Allen, VA 23060
 Email: gscamfinancial@henrico.us

County of Henrico
Division of Police, Radio Shop
 P.O. Box 90775
 Henrico, VA 23273-0775

Henrico County Public Schools
Facilities
 406 Dabbs House Road
 Henrico, VA 23223



COMMONWEALTH OF VIRGINIA

County of Henrico

Commercial Generator Preventive Maintenance, Repair Services,
and Short-Term Rental of Emergency Generators

Contract No. 2550A

Amendment No. 1

February 20, 2024

Whereas, the County of Henrico, Virginia and County School Board of Henrico County, Virginia (collectively, the "County") and Standby Systems, Inc. (the "Contractor") entered into Contract No. 2550A (the "Contract") dated July 27, 2023 to provide commercial generator preventive maintenance, repair services, and short-term rental of emergency generators when needed and requested by the County; and,

Whereas, the original Contract term was from August 1, 2023, to July 31, 2024; and,

Whereas, the parties desire to add two (2) Generac SG045 generators to Highland Springs ACE Center located at 100 Tech Drive, Henrico, VA 23075 and one (1) Generac SG130 generator to Hermitage ACE Center at 8350 Hermitage High Blvd., Henrico, VA 23228 to the Contract; and

Now, therefore, the parties agree to amend the Contract as follows:

1. The Contract is hereby amended to add Lot 2, HCPS Buildings, two (2) Generac SG045 generators to Highland Springs ACE Center located at 100 Tech Drive, Henrico, VA 23075 and one (1) Generac SG130 generator to Hermitage ACE Center at 8350 Hermitage High Blvd., Henrico, VA 23228 to Lot 2, HCPS Buildings for a monthly price of \$152.50 per generator per frequency.
2. All other provisions of the Contract remain in full force and effect.

In witness whereof, the parties have caused this Amendment No. 1 to the Contract to be executed by the following duly authorized individuals:

Standby Systems, Inc.
P.O. Box 1192
Chesterfield, VA 23832

Karen Burton
Office Manager

3/11/24
Date

County of Henrico, Virginia and County
School Board of Henrico County, Virginia
P.O. Box 90775 and P.O. Box 23120
Henrico, VA 23273-0775 and 23223

Oscar Knott, CPP, CPPO, VCO
Purchasing Director

03/12/2024

Date

APPROVED AS TO FORM

Asst. COUNTY ATTORNEY



COMMONWEALTH OF VIRGINIA
County of Henrico

Services Contract
Contract No. 2550A

This Services Contract (this "Contract") entered into this 27th day of July 2023, by the County of Henrico, Virginia and County School Board of Henrico County, Virginia (collectively, the "County") and Standby Systems, Inc., a Virginia corporation, and its successors it assigns (the "Contractor").

SCOPE OF CONTRACT: The Contractor shall furnish all materials, equipment, and labor necessary to provide commercial generator preventive maintenance, repair services, and short-term rental of emergency generators to the County as set forth in the Contract Documents.

COMPENSATION: The compensation the County will pay to the Contractor under this Contract is in Appendix A.

CONTRACT TERM: The Contract term shall be for a period of one year beginning August 1, 2023 and ending July 31, 2024. The County may renew the Contract for up to 4 additional one-year terms by giving 30 days' written notice before the end of the term unless Contractor has given the County written notice that it does not wish to renew at least 90 days before the end of the term.

CONTRACT DOCUMENTS: This Contract hereby incorporates by reference the documents listed below (the "Contract Documents") which shall control in the following descending order:

1. This Services Contract between the County and Contractor.
2. Invitation for Bid No. 23-2550-6LOC, dated June 23, 2023 (as modified by any addenda).
3. The Contractor's bid dated July 18, 2023.

IN WITNESS WHEREOF, the parties have caused this Contract to be duly executed intending to be bound hereby.

Standby Systems, Inc.

P.O. Box 1192
Chesterfield, VA 23832

Signature

Karen Burton Office Mgr.
Printed Name and Title

8/1/23
Date

County of Henrico, Virginia and County School
Board of Henrico County, Virginia
P.O. Box 90775 and P.O. Box 23120
Henrico, VA 23273-0775 and 23223

Signature

Oscar Knott, CPP, CPPO, VCO
Purchasing Director

08/04/2023
Date

APPROVED AS TO FORM

Anna D. Brown 8-1-23
Assistant County Attorney

APPENDIX A

Price Schedule – Contract No. 2550A

PREVENTIVE MAINTENANCE SERVICES

Lot 1 - General Government Buildings:

Item No.	Building Name	Preventive Maintenance Frequency	Unit Price Per Frequency
1	CAM East End Depot	4	\$ 152.50
2	CAM West End Depot #1	4	\$ 152.50
3	CAM West End Depot #2	4	\$ 152.50
4	Dabbs House Road Gas Island	4	\$ 152.50
5	Quioccasin Middle School	4	\$ 152.50
6	Woodman Road Gas Island	4	\$ 152.50
7	Firehouse #1	4	\$ 152.50
8	Firehouse #2	4	\$ 152.50
9	Firehouse #3	4	\$ 152.50
10	Firehouse #4	4	\$ 152.50
11	Firehouse #5	4	\$ 152.50
12	Firehouse #6	4	\$ 152.50
13	Firehouse #7	4	\$ 152.50
14	Firehouse #8	4	\$ 152.50
15	Firehouse #9	4	\$ 152.50
16	Firehouse #10	4	\$ 152.50
17	Firehouse #11	4	\$ 152.50
18	Firehouse #12	4	\$ 152.50
19	Firehouse #13	4	\$ 152.50
20	Firehouse #14	4	\$ 152.50
21	Firehouse #15	4	\$ 152.50
22	Firehouse #16	4	\$ 152.50
23	Firehouse #17	4	\$ 152.50
24	Firehouse #18	4	\$ 152.50
25	Firehouse #19	4	\$ 152.50
26	Firehouse #20	4	\$ 152.50
27	Firehouse #21	4	\$ 152.50
28	Firehouse #22	4	\$ 152.50
29	Fire Mobile #347	4	\$ 152.50
30	Fire Mobile #349	4	\$ 152.50
31	Dabbs House #1	4	\$ 152.50

32	Dabbs House #2	4	\$ 152.50
33	Administration Annex	4	\$ 152.50
34	Administrative Building	4	\$ 175.00
35	Admin IT 725	4	\$ 175.00
36	Animal Shelter	4	\$ 152.50
37	Courthouse	4	\$ 175.00
38	Cultural Arts	4	\$ 152.50
39	Deep Run Recreation Center	4	\$ 152.50
40	East Health Center	4	\$ 152.50
41	Eastern Government Center	4	\$ 152.50
42	Eastern Henrico Recreation Center	4	\$ 152.50
43	Fairfield Area Library	4	\$ 152.50
44	Glen Allen Library	4	\$ 152.50
45	Henrico Reginal Jail - West	4	\$ 152.50
46	Henrico Regional Jail - East	4	\$ 152.50
47	Henrico Theater	4	\$ 152.50
48	Human Services Bldg.	4	\$ 152.50
49	Juvenile Courts & Probation	4	\$ 152.50
50	Juvenile Detention	4	\$ 152.50
51	Libbie Mill Library	4	\$ 152.50
52	Police Central Station	4	\$ 152.50
53	Public Safety Annex	4	\$ 152.50
54	Public Safety Building	4	\$ 152.50
55	Public Works, East	4	\$ 152.50
56	Public Works, West	4	\$ 152.50
57	Technology Park	4	\$ 152.50
58	Telephone Building	4	\$ 152.50
59	Training Center #1	4	\$ 152.50
60	Training Center #2	4	\$ 152.50
61	Tuckahoe Annex	4	\$ 152.50
62	Tuckahoe Library	4	\$ 152.50
63	Twin Hickory Library	4	\$ 152.50
64	Varina Area Library	4	\$ 152.50
65	Danray Group Home	4	\$ 152.50
66	Gayton Group Home	4	\$ 152.50
67	Green Run Group Home	4	\$ 152.50
68	Mental Health East Center	4	\$ 152.50
69	Mental Health West Center #1	4	\$ 152.50
70	Mental Health West Center #2	4	\$ 152.50

71	Sherbrook Group Home	4	\$ 152.50
72	Shurm Group Home	4	\$ 152.50
73	Walton Farms Group Home	4	\$ 152.50
74	Radio Tower, Cox Rd.	4	\$ 152.50
75	Radio Tower WRXL	4	\$ 152.50
76	Radio Tower, Runnimeade	4	\$ 152.50
77	Radio Tower EGC	4	\$ 152.50
78	ACCA Pumping Station	4	\$ 152.50
79	Allens Branch	4	\$ 152.50
80	Almond Creek	4	\$ 152.50
81	Bottoms Bridge	4	\$ 152.50
82	Broadwater #1	4	\$ 152.50
83	Broadwater #2	4	\$ 152.50
84	Charles City Rd. Pump Station	4	\$ 152.50
85	Chickahominy	4	\$ 152.50
86	Cox Tank	4	\$ 152.50
87	Elko SPS	4	\$ 152.50
88	Elko Tank	4	\$ 152.50
89	Eubank Tank	4	\$ 152.50
90	Four Mile Creek	4	\$ 152.50
91	Gilles Creek	4	\$ 152.50
92	Holladay Branch	4	\$ 152.50
93	Lawrence Tank	4	\$ 152.50
94	Len Avenue	4	\$ 152.50
95	Mayfield	4	\$ 152.50
96	Meredith Branch	4	\$ 152.50
97	Mountain Road Tank	4	\$ 152.50
98	New Market	4	\$ 152.50
99	Operations Center	4	\$ 152.50
100	Peyton Pressure Reducing Station	4	\$ 152.50
101	Poplar Springs	4	\$ 152.50
102	Ridge Tank	4	\$ 152.50
103	River Road	4	\$ 152.50
104	Robin Avenue Tank	4	\$ 152.50
105	Rooty Branch	4	\$ 152.50
106	Shady Grove Tank	4	\$ 152.50
107	Shurm Water Control Station	4	\$ 152.50
108	Springfield Landfill	4	\$ 152.50
109	Swanson Mill	4	\$ 152.50

110	Three Chopt Tank	4	\$ 152.50
111	Virginia Center	4	\$ 152.50
112	Water Reclamation Facility FCB-EPG-1	4	\$ 152.50
113	Water Reclamation Facility PTF-EPG-1	4	\$ 152.50
114	White Oak	4	\$ 152.50
115	Willow Lawn	4	\$ 152.50
116	Yahley Mill	4	\$ 152.50
117	Water Treatment Facility - Administration	4	\$ 175.00
118	Water Treatment Facility - Administration	4	\$ 175.00
119	Water Treatment Facility - Administration	4	\$ 175.00
120	Water Treatment Facility - RWPS	4	\$ 175.00
121	Water Treatment Facility - RWPS	4	\$ 175.00

Lot 2 - HCPS Buildings:

Item No.	Building Name	Preventive Maintenance Frequency	Unit Price Per Frequency
1	Ashe Elementary School	4	\$ 152.50
2	Baker Elementary School	4	\$ 152.50
3	Brookland Middle School	4	\$ 152.50
4	Colonial Trail Elementary School	4	\$ 152.50
5	Deep Run High School	4	\$ 152.50
6	Donahoe Elementary School	4	\$ 152.50
7	Echo Lake Elementary School	4	\$ 152.50
8	Elko Middle School	4	\$ 152.50
9	Fair Oaks Elementary School	4	\$ 152.50
10	Fairfield Middle School	4	\$ 152.50
11	Freeman High School	4	\$ 152.50
12	Gayton Elementary School	4	\$ 152.50
13	Glen Allen Elementary School	4	\$ 152.50
14	Glen Allen High School	4	\$ 152.50
15	Godwin High School	4	\$ 152.50
16	Godwin High School Football Field	4	\$ 152.50
17	Greenwood Elementary School	4	\$ 152.50
18	Harvey Elementary School	4	\$ 152.50
19	HCPS Technology Building	4	\$ 152.50
20	Henrico High School	4	\$ 152.50
21	Hermitage High School	4	\$ 152.50
22	Highland Springs High School	4	\$ 152.50

23	Holladay Elementary School	4	\$ 152.50
24	Holman Middle School	4	\$ 152.50
25	Hungary Creek Middle School	4	\$ 152.50
26	Kaechele Elementary School	4	\$ 152.50
27	Laburnum Elementary School	4	\$ 152.50
28	Lakeside Elementary School	4	\$ 152.50
29	Longdale Elementary School	4	\$ 152.50
30	Maybeury Elementary School	4	\$ 152.50
31	Moody Middle School	4	\$ 152.50
32	Mt. Vernon MS	4	\$ 152.50
33	New Bridge School	4	\$ 152.50
34	Nuckols Farm Elementary School	4	\$ 152.50
35	Oak Avenue Complex	4	\$ 152.50
36	Pocahontas Middle School	4	\$ 152.50
37	Ratcliffe Elementary School	4	\$ 152.50
38	Ridge Elementary School	4	\$ 152.50
39	Rivers Edge Elementary School	4	\$ 152.50
40	Rolfe Middle School	4	\$ 152.50
41	Sandston Elementary School	4	\$ 152.50
42	Shady Grove Elementary School	4	\$ 152.50
43	Short Pump Elementary School	4	\$ 152.50
44	Short Pump Middle School	4	\$ 152.50
45	Springfield Park Elementary School	4	\$ 152.50
46	Trevvett Elementary School	4	\$ 152.50
47	Tucker High School	4	\$ 152.50
48	Twin Hickory Elementary School	4	\$ 152.50
49	VA Randolph Comm High	4	\$ 152.50
50	Varina Elementary School	4	\$ 152.50
51	Varina High School	4	\$ 152.50
52	Ward Elementary School	4	\$ 152.50
53	Wilder Middle School	4	\$ 152.50

LABOR RATES FOR REPAIR SERVICES:

Item No.	Classification	Rate Per Man Hour
1	Certified/Licensed Technician – Regular Hourly Rate	\$ 125.00
2	Certified/Licensed Technician Helper/Apprentice – Regular Hourly Rate	\$ 65.00
3	Certified/Licensed Technician – Overtime Hourly Rate	\$ 125.00
4	Certified/Licensed Technician Helper/Apprentice – Overtime Hourly Rate	\$ 65.00
5	Certified/Licensed Technician – Emergency and Holiday Hourly Rate	\$ 150.00
6	Certified/Licensed Technician Helper/Apprentice – Emergency and Holiday Hourly Rate	\$ 65.00

EMERGENCY GENERATOR RENTALS WITH FULL TANK OF FUEL AND CABLES:

Line No.	Description of Generators per KW Size	Cost Per Day (24 Hours)	Cost Per Week (7 Days)	Cost Per Month (31 Days)
1	0 - 50	\$ 554.00	\$ 1,036.00	\$ 2,850.00
2	51 - 100	\$ 1,105.00	\$ 1,114.00	\$ 3,800.00
3	101 - 200	\$ 1,626.00	\$ 2,030.00	\$ 5,702.00
4	201 - 300	\$ 2,025.00	\$ 2,523.00	\$ 6,602.00
5	301 - 400	N/A	N/A	N/A
6	401-500	\$ 3,248.00	\$ 4,064.00	\$ 11,266.00
7	501-600	N/A	N/A	N/A
8	Up to 750	N/A	N/A	N/A
9	Up to 2000	\$ 8,576.00	\$ 10,720.00	\$ 29,472.00